

**P.O. Box 716**

**Sierra Madre, CA 91025**

**www.sierramadrefoundation.org**

[**sierramadrefoundation@gmail.com**](mailto:sierramadrefoundation@gmail.com)

**SMCF GRANT APPLICATION**

**Requestor Information**

|  |  |  |
| --- | --- | --- |
| **Date of Request:** | |  |
| **Name:** | **Position:** | **Organization:** |
| **Name:** | **Position:** | **Organization website (if applicable):** |
| **Address:** | **City:** | **ZIP Code:** |
| **Work Phone:** | **Cell Phone:** | **Home Phone:** |
| **Email Address(es):** | | |

**Grant Request**

|  |  |
| --- | --- |
| **1** | **Amount Requested: $** |
| **2** | **If this grant request is approved, who should the check be made payable to?** |
| **3** | **Description of Program/Project:** Include how this project and, by extension, the grant will serve the community of Sierra Madre. |
| **4** | **Project Timeline for use of the requested funds:** |
| **5** | **Project Budget:** (Highlight where SMCF funds will be applied) |
| **6** | **Target Population(s) in Sierra Madre that will be served:** |
| **7** | **Desired outcome and plans for achieving it:** |
| **8** | **List how the completion and/or success of the project will be measured:** |
| **9** | **Statement regarding why a SMCF Grant is integral to the success of the project.:** (List other sources of support committed thus far or other support being sought, if applicable) |
| **10** | **Brief Organizational Background:**(Include mission, current priorities, and community initiatives) |
| **11** | **Organization’s Current Funding Source(s) and Financial Structure:** (i.e. 501(c)(3) nonprofit, public entity, volunteer group, committee, etc.). |
| **12** | **Attach any supporting documents, if applicable:** |

**Grant applications are reviewed and considered at Sierra Madre Community Foundation Board (SMCF) Meetings, which are held on the 3rd Tuesday of the months of January, March, May, July, September, & November. Completed Grant Applications are due by the 5th of January, March, May, July, September, or November in order to be considered at that month’s SMCF Board Meeting.**

**Completed grant applications can be submitted as follows:**

* **Emailed:** [**sierramadrefoundation@gmail.com**](mailto:sierramadrefoundation@gmail.com)
* **US Mail to: Sierra Madre Community Foundation, P.O. Box 716, Sierra Madre, CA 91025**

**For more information, please visit:** [**www.sierramadrefoundation.org**](http://www.sierramadrefoundation.org) **or call SMCF Grants Chairperson, Sue Spears, at (626) 355-0948.**